



Report of Unexcused Absences for At-Risk Children

The Rilya Wilson Act, F.S. 39.604

The purpose of this law is to ensure child care providers are held accountable for keeping track of and monitoring the health, safety, and welfare of children who are under court ordered protective supervision. A child who is under the protection of the Department of Children and Families (BG-1) may not be withdrawn from the provider without the prior written approval of the responsible agency. If a child under protective supervision is absent from the program on a day when he or she is supposed to be present, the person with whom the child resides must report the absence to the provider by the end of the business day. If the person with whom the child resides, whether the parent or caregiver, fails to timely report the absence, the absence is considered to be unexcused. The provider is required to report any unexcused absence or seven consecutive excused absences of a child who is enrolled in the program and covered by this act to the caseworker assigned to the family by end of the business day following the unexcused absence or seventh consecutive excused absence.

To: _____
(Name of Case worker)

From: _____ at _____
(Your Name) (Name of Center)

(Your Phone Number) (Your Fax Number)

Date: _____ at Time: _____ AM PM

Child Information: _____
(Last Name) (First Name)

(Birth date) (SSN #)

Absence Information:

The child did not attend our program on _____

The absence(s) was reported by the caregiver on _____

The absence(s) was not reported by the caregiver.

Please also fax a copy of this report to the Early Learning Coalition at 637-7243
Attn: Barbara Glenn