



EARLY LEARNING COALITION OF
BREVARD COUNTY, INC
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Board of Directors Meeting
Tuesday, September 20, 2022
2671 W Eau Gallie Blvd.
4:00 p.m.

Agenda

Call to Order and Pledge of Allegiance	Alan Bergman Chair, Board of Directors
Mission Moment	
Public Comment	
Chairman Report	Alan Bergman Chair, Board of Directors
August 16, 2022 Minutes School Readiness (SR) Policy Amendment	ACTION ITEM ACTION ITEM
CEO/Chief Executive Officer Report Rockledge Relocation	Laura Gambino, CEO
Finance Report Monthly Budget Report	Amaris Rosario, CFO
New Business	
Adjourn	
Next Meeting: Annual Board of Directors and Election of Officers	October 25, 2022



PROUDLY SUPPORTED BY:





Early Learning Coalition Of Brevard County, Inc.

Minutes: Board of Directors Meeting
 Date/Time: Tuesday, August 16, 2022, 4p.m.
 Location: Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

Members Present: Alan Bergman, Caitlin Rice, Terri Barlow, Michael Blake, Patrick Culhane, Priscilla DeNino, Linda Graham (V), Vince Donato, Linda Halpin, Althea Puzio (V), Dee Helbig, Khaled Jarrah, Traci Klinkbeil (V)

Excused Absent: Jana Bauer, Robin Buckmaster, Bill Drexler, Audrey Wanich, Phil Scarpelli

Staff Present: Laura Gambino, Jeannie Williams, Amaris Rosario

Guest/Public: Kenny Jackson, Deputy Mayor of Palm Bay and son Ezra

Agenda Item	Summary/Discussion	Action/Follow-up
Called to Order:	Alan Bergman called the meeting to order and the Pledge of Allegiance took place at 4:05 p.m.	
Mission Moment	Kenny Jackson, Deputy Mayor of Palm Bay and son Ezra	No Action
Public Comment	None	
Board Chair Report	Minutes June 14, 2022 Policy and Governance Update Titusville Chamber	Michael Blake makes the motion to approve the minutes. Linda Halpin seconded. The motion passed unanimously No Action No Action
Policy & Governance	Anti - Fraud Policy Operation Polices (review only)	Michael Blake made a motion to approve the Anti – Fraud Plan. Priscilla DeNino seconded the motion. No Action
CEO Report	<u>State Board of Education and Division of Early Learning Updates</u> <ul style="list-style-type: none"> • DEL Executive Director update calls – bi-weekly • Association of Early Learning Coalitions (AELC) and Legislative Meetings Corcoran Partners • One Goal Conference, Tamp July 18-22, 2022 • Division of Early Learning Rule Workshops 	

ELCB Coalition Update:

- Policy and Governance updates will start on April 22nd and be sent to the Board in “batches”. Total number of policies is #150, however, the batches will be broken into small groups as ACTION ITEMS and NO ACTION/REVIEW ONLY. Estimated to have project run from April 22 – July 30, 2022. **UPDATE:** Operational policies sent July 15 and August 14 for review.
- ARPA Discretionary funding expected for 2022-2023 is being reviewed by DEL and expected funding award within the first quarter of 2022-2023. Current staffing is dedicated to the monitoring process for the current ARPA funding round of approximately \$8.4 million. The payments to providers are in installments with monitoring being conducted by ELC staff. **Update:** Second installment payments issued to all providers.
- Rockledge Lease – final review by attorney and meeting with landlord to negotiate with an estimated start of December 1. The move out of Rockledge main/west side is ongoing but majority of the move will be in late Oct/early November.
- Memorandum of Understanding (MOU) with CareerSource Brevard has been reviewed by legal and ready for signature. Estimated start of office space move in will be October 1st for the Rockledge and Titusville office space; Palm Bay office space is fully occupied!
- Annual Provider Conference will be held Saturday September 17th from 9am- 4pm at The Oaks Movie Theater. Keynote speaker will be the 2020 National Teacher of the Year, Tabatha Robsproy. We will begin asking for sponsors and expect a SOLD OUT event. **Update:** Secured \$4500 in sponsorship revenue and ticket sales are moving. Expect #220 in attendance.
- Workforce Needs Initiative grant has been approved for additional funding opportunity with DEL. Funding will continue to support workforce and employment recruitment/retention efforts for child care and education professionals. Working with FACCM and Broward county for support with DCF training and credentialing costs and developing a FTE dedicated to Workforce Initiatives. **UPDATE:** Notice of Award and Re-Appropriation confirmed; estimated grant funding is \$523,000.

	<p>It provides opportunity for continuous improvement that is data-driven and focused on what matters most for student outcomes, interactions. DEL working on continuous improvement efforts based on CLASS scores by county. ELC Brevard CLASS Coaching update report attached; curriculum for providers for quality Learning Beyond Paper and MarcoPolo Learning.</p> <ul style="list-style-type: none"> • ELC Brevard Local Outreach <ul style="list-style-type: none"> ○ Space Coast League of Cities Monthly Meetings, Second Monday each month ○ Library Family Engagement Event, August 25th ○ Melbourne Regional Chamber Business Advocacy Meeting, Aug ○ Florida Chamber of Commerce Foundation, Prosperity Summit, May 25th ○ Florida Chamber Learners to Earners Conference, June 28th • Rule Updates <ul style="list-style-type: none"> 6M-4.500 – Child Attendance and Provider Reimbursements 6M-4.735 Early Learning Professional Development Standards and Career Pathways 6M-8.702 Removal from Voluntary Prekindergarten Education Program Eligibility 6M-9.120 Early Learning Coalition Performance Standards and Evaluations 	
New Business		
Finance Report	Monthly Budget Report	
Adjournment	Meeting was adjourned at 5:10	Khaled Jarrah makes a motion for adjournment. Michael Blake seconds the motion. The motion passed unanimously.

August 16, 2022 Board minutes were approved at the September 20, 2022 meeting:

TITLE: School Readiness Child Care Service Priorities and Enrollment Policy

ITEM: 404A.03

EFFECTIVE DATE: 3/14/14

REVISED: 8/24/22

Prior Revision Dates: 10/1/2008; 02/01/2010; 09/14/2011; 02/09/2012; 11/01/2012; 03/14/14; 3/01/2015; 11/23/15; 5/16/17

POLICY STATEMENT: It is the policy of the Early Learning Coalition of Brevard County that all school readiness childcare subsidy service categories are subject to enrollment priorities as defined by rule and local Coalition policy and dependent on the availability of funding. The Coalition will provide services to eligible families residing in Brevard County to the extent that funding resources are available.

PURPOSE: The purpose of this policy is to provide interpretive guidelines for applicable service categories under Section 1002.87 (1) F.S., the Florida Administrative Code Chapter 6M-4 Division of Early Learning: School Readiness Program.

SCOPE: This Early Learning Coalition of Brevard County (Coalition) policy is inclusive to all billing groups and eligibility categories as it relates to priority eligibility as defined under Section 1002.87F.S. and 6M-4 Division of Early Learning: School Readiness Program and within the priority categories as approved by the Coalition board through local policy. Those categories not identified below will be reviewed and determined for eligibility (case by case) based on priority of service, established guidelines and availability of funding. In the case of provider capacity issues for children in Priority 3 (ages infant through kindergarten entry), if Priority 3 families have been offered funding and cannot enroll in School Readiness programs due to insufficient SR contracted providers, provider staff shortages, provider lack of infrastructure/classrooms or any other mitigating circumstances, families with children in Priority 4-9 will be offered funding. Prior approval from the Division of Early Learning leadership and the Board Chair of the Coalition will be required.

Referral/Non-Waitlist Priority Service Categories

Priority 1 – Children younger than age 13 whose parents receive temporary cash assistance and are subject to federal work requirements

Priority 2 – At-risk children younger than age 9

Waitlist Priority Service Categories

Priority 3 – Economically disadvantaged children until eligible to enter kindergarten. Their older siblings up to age they are eligible for 6th grade may also be served

Priority 4 – Children from birth to kindergarten whose parents are transitioning from temporary cash assistance to employment

Priority 5 – At-risk children 9-13. Those with siblings in priority groups 1-3 are higher priority than other 9-13 children in this priority group

Priority 6 – Economically disadvantaged children kindergarten to 13. Priority is given to children with a sibling in priority 3.

Priority 7 – Children younger than 13 whose parents are transitioning from temporary cash assistance to employment

Priority 8 – Children who have special needs and current IEP from age 3 until they are eligible for kindergarten

Priority 9 – Children concurrently enrolled in the Head Start Program and VPK, regardless of priorities 1-4.

Responsibilities

The Chief Executive Officer is responsible for implementation of this policy.