



Early Learning Coalition Of Brevard County, Inc.

Minutes: Board of Directors Meeting
 Date/Time: Tuesday, October 25, 2022, 12:30 p.m.
 Location: Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

Members Present: Alan Bergman, Khaled Jarrah, Terri Barlow, Michael Blake, Robin Buckmaster, Patrick Culhane, Priscilla DeNino, Bill Drexler, Linda Graham, Dee Helbig, Althea Puzio, Caitlin Rice, Phil Scarpelli

Excused Absent: Jana Bauer, Traci Klinkbeil, Linda Halpin, Vince Donato, Audrey Wanich

Staff Present: All Staff

Guest/Public: BPS, volunteers

Agenda Item	Summary/Discussion	Action/Follow-up
Called to Order:	Alan Bergman called the meeting to order at 12:40 pm	
Mission Moment	Poverty Simulation	No Action
Public Comment	None	
Chairman's report	<p>Nominating Committee – Election of officers</p> <p>Slate of officers recommended from Nominating Committee:</p> <p>Caitlin Rice – Vice Chair Terri Barlow – Treasurer Michael Blake – Secretary</p> <p>Alan thanks Khaled Jarrah for his service as Vice Chair for the committee.</p>	<p>Priscilla DeNino motions to approve the unanimous vote by members to accept the slate of officers as presented. Dee Helbig seconded the motion. The motion passes unanimously.</p>
Consent Agenda	<p>Minutes September 20, 2022</p> <p>Surplus Inventory</p>	<p>Michael Blake makes the motion to approve the Consent agenda items. Caitlin Rice seconded. The motion passed unanimously.</p>

CEO Report

State Board of Education and Division of Early Learning Updates

- DEL Executive Director update calls – bi-weekly
- Association of Early Learning Coalitions (AELC) – meetings moved to Nov due Hurricane Ian
- CLASS Work Group Meetings – bi-monthly, acting Chair
- Division of Early Learning Rule Workshops
- Weekly ARPA Spend Plan call AELC/DEL

ELCB Coalition Update:

- ARPA Discretionary funding expected for 2022-2023 is being reviewed by DEL and expected funding award within the first quarter of 2022-2023. Current staffing is dedicated to the monitoring process for the current ARPA funding round of approximately \$8.4 million. The payments to providers are in installments with monitoring being conducted by ELC staff. **Update:** DEL Notice of Award (NOA) received September 30th in amount of \$17,985,966 for ARPA Phase II. Recommended itemized spend plan in review and waiting for further guidance from DEL; preliminary guidance states discretionary will be dedicated to stabilizing childcare providers, building workforce, improving quality and improvement.
- Rockledge Office – renovation to office space completed October 3rd. Inventory surplus notifications ongoing and memo to the Board per rule is included in agenda. Final move out of larger space to be complete by November 28th with full office relocation to the “Riverside” office by December 1st. Delay in moving staff to CareerSource due to employee issues and hurricane delays. Expected to be at capacity in CareerSource by October 29th and Family Promise office space by January 4th. **ACTION:** Surplus inventory report.
- Workforce Needs Initiative grant has been approved for additional funding opportunity with DEL. Funding will continue to support workforce and employment recruitment/retention efforts for child care and education professionals. Working with FACCM and Broward county for support with DCF training and credentialing costs and developing a FTE dedicated to Workforce Initiatives. **UPDATE:** Notice of Award and Re-Appropriation of \$1,437,295 in addition to \$523,000. Dedicated award of almost \$2 million directly for Building a World Class Workforce Initiative.
- Division of Early Learning – VPK Readiness Rates and Program Assessment directives are effective with

this contract year. Additional training and monitoring efforts are being developed and executed daily. **Update:** VPK \$15/hour minimum wage initiative approved 8.5.22 and Notice of Award received 8.12.2022 in amount of \$2.6 million. Developing Program of Action for DEL on how ELCB will address increasing VPK Readiness Rates. Additional resources and staff needed for coaching, training and provider support.

- ELCB chosen to participate in two Pilot Programs with Division of Early Learning – Brookes projects on the assessment tool used for inclusion services and FSU 10 Components program dedicated to teaching social/emotional values. **Update:** Initial meetings are beginning with ELC Brevard staff attending. Pyramid Project also continuing as a pilot program for full statewide implementation.
- Early Learning Outcomes – Closing the Gap Data Report. The Classroom Assessment Scoring System (CLASS) is a quality improvement system for teaching. CLASS not only defines teaching quality through the lens of interactions, but it also provides the ability to measure and improve the interactions that matter most for student outcomes. It provides opportunity for continuous improvement that is data-driven and focused on what matters most for student outcomes, interactions. **Update:** Initiating professional development tool with Marco Polo Learning for all providers to increase CLASS scores as well as enhance Family Engagement components.
- School Readiness (SR) Plan submission to Division of Early Learning is due December 30th. This project brings all ELCB policies and procedures into one document including all the new changes from legislative and rule approvals. ELCB will solicit input from community as part of the School Readiness (SR) Plan Amendment and Acknowledgement plan.
- ELC Brevard Local Outreach
 - Space Coast League of Cities Monthly Meetings, Second Monday each month
 - Library Family Engagement Event, August 25
 - Baby Bash Family Engagement, September 24th
 - Melbourne Regional Chamber Board of Directors Retreat, Sept 9th-10th
- Rule Updates
 - 6M-4.500 – Child Attendance and Provider Reimbursements

	6M-4.735 Early Learning Professional Development Standards and Career Pathways 6M-8.702 Removal from Voluntary Prekindergarten Education Program Eligibility 6M-9.120 Early Learning Coalition Performance Standards and Evaluations	
Finance Report	Monthly Budget Report	
Adjournment	Meeting was adjourned at 4:00	Phil Scarpelli makes a motion for Michael Blake seconds the motion. The motion passed unanimously.

October 25, 2022, Board minutes were approved at the November 16, 2022 meeting: