



EARLY LEARNING COALITION OF BREVARD COUNTY, INC.

MINUTES: Board of Directors Meeting

DATE/TIME: Tuesday, April 20, 2021 at 4:00 pm

LOCATION: Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

MEMBERS PRESENT: Alan Bergman, Khaled Jarrah, Vince DeNato, Dee Helbig, Don Lusk, Caitlin Rice (TEAMS), Bill Drexler (TEAMS), , Natalie Jackson (TEAMS), Terri Barlow (TEAMS), Henry Perez (TEAMS), Robin Buckmaster(TEAMS), Priscilla DeNino (TEAMS), Althea Puzio (TEAMS), Linda Halpin (Teams), Linda Graham (TEAMS),

EXCUSED ABSENT

STAFF PRESENT: Patrick Cullhane
Laura Gambino, Jeannie Williams, Jodi Ammons, Harriet Paredes, Eneida Colon, Kristen Johnson, Dennise Milan, Sylvia Thomas

GUEST/PUBLIC: Tina Snyder, Gertrude Freeman Ford

CALLED TO ORDER: Alan Bergman called the meeting to order and quorum was established 4:02 p.m. Pledge of Allegiance took place.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Mission Moment	Children from Coral Reef (NASA) performed for the Board	No Action
Congratulations/Recognition	Congratulations and recognition was given to Joanne Largie - Owner, The Learning Tree and Evette Busby - Owner, Precious Lamb for graduating from the Business Leadership of Early Learning which teaches providers how to take their business to a new level. Special thanks to Gertrude Freeman Ford – Owner, Fords All Star Academy for mentoring these two women	No Action
Minutes	February 16, 2021 Board meeting minutes were approved	Don Lusk makes the motion to approve. Khaled Jarrah seconded. The motion passed unanimously.
Executive Directors report	Laura Gambino reports: (See March Executive Director Report) Verbal additions; <ul style="list-style-type: none"> • Fiscal monitoring • ELCB is in the process of terminating a Provider (2 locations) • United Way is rolling out their app based “Bright By Text” initiative • Finance Updates • Desk Review for expenditures Jan-June received complete and with no findings. Desk Review July- 	There is discussion about why ELCB is terminating Providers when there is a lack of Providers. Harriet Paredes explained the process and all that had been done to bring the Provider back into compliance. To no avail.

	<p>Dec is complete and submitted for review.</p> <ul style="list-style-type: none"> • OEL Fiscal Monitoring report – waiting for Draft Report for response. • Single Audit process begins with Interim Finance Director in contact with auditors and has submitted initial request for finance statements. • We are in process of termination of a provider with two locations in Merritt Island and Melbourne. • 2018-2019 SR Reconciliation and Repayments are beginning to be processed for all providers. . • Mike Hallenstein will join ELC Brevard as the new Finance Director June 1, 2021. • UW Bright by text roll out • Rise up event, will send link • Budget projections start next week. 	
New Business	<ul style="list-style-type: none"> • The Board would like to explore the option of getting out of our Rockledge office Lease. They have asked the E.D to have a lawyer look at the lease for his opinion. • I Space Station Project (Alan) 	No Action
Adjourn	The meeting was adjourned at 4:42	Khaled Jarrah motioned for the adjournment of the board meeting. Vince DeNato seconded the motion. The motion passed unanimously

April 20, 2021 Board minutes were approved at the May 18, 2021 meeting: