**Minutes:** Board Directors Meeting  
**Date/Time:** Tuesday, September 15, 2020 at 4:00 pm  
**Location:** Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937  
**Members Present:** Alan Bergman, Khaled Jarrah, Caitlin Rice, Teri Barlow, Heather Quidort, Henry Perez, Robin Buckmaster (Zoom), Don Lusk, Natalie Jackson, Althea Puzio (Zoom), Linda Halpin  
**Excused Absent:** Laura Gambino, Jeannie Williams, Harriet Paredes, Jodi Ammons, Kristen Johnson, Dennise Milan, Eneida Colon, Kathleen Strooband, Carol Bristol, Bianca Gonzalez, Paige Hoskins, Amy Gagnon, Cynthia Stewart  
**Guest/Public:** Tina Snyder, Guest, Cindy Richards, Bill Drexler  
**Called to Order:** Alan Bergman called the meeting to order and quorum was established 4:07 p.m. Pledge of Allegiance took place.

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<th><strong>AGENDA ITEM</strong></th>
<th><strong>SUMMARY/DISCUSSION</strong></th>
<th><strong>ACTION/FOLLOW-UP</strong></th>
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<tr>
<td>Staff Highlight</td>
<td>Dennise Milan, Director of Program Initiatives Introduce the 13 staff members and congratulates them on winning an award for the best Eligibility Team.</td>
<td>No Action</td>
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<td>Consent Items</td>
<td>Minutes – August 18, 2020, Board of Directors meeting</td>
<td>Henry Perez made a motion to approve Heather Quidort seconded the motion with the changes to reflect “Don Lusk also voices concern about vacancies” The motion passed unanimously.</td>
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<td>Motion to move forward with exploring an Internal Control Audit</td>
<td>Don Lusk makes the motion to explore Internal Control Audit. Henry Perez seconds. Unanimous</td>
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| Executive Directors report/Finance Report | Laura Gambino reports:  
  - Presentation 2018 990 Tax Return FY 18-19  
  - Finance Transition  
  - Staffing Update  
  - Team/Culture survey  
  - Existing Audit Schedule  
  - Independent/Forensic/Agreed Upon Procedure | No Action |
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| New Business/Old Business | Heather Quidort asked/discussed numerous operational and employment questions of Laura Gambino (Executive Director). After a lengthy discussion, Heather Quidort resigns her board seat effective September 15, 2020  
Laura Gambino (Executive Director) asked that the minutes reflect clarifying questions she asked of both provider representatives serving on the Board:  
Q. Have the Providers been paid on time? A. Yes  
Q. have the Providers all been served timely? A. Yes  
Q. Has the agency ever not met Grant requirements? A. No  
Q. Are 9,000 families being served? A. Yes  
• The minutes reflect both faith based and private provider representatives agreed all questions were met with agreeable terms |
| Adjournment     | The meeting was adjourned at 4:58PM                                                                                               |

September 15, 2020 Board minutes were approved at the October 20, 2020 meeting:

No Action

Henry Perez motioned for the adjournment of the board meeting. Caitlin Rice seconded the motion. The motion passed unanimously.