



# EARLY LEARNING COALITION OF BREVARD COUNTY, INC.



**MINUTES:** Board Directors Meeting

**DATE/TIME:** Tuesday, August 18, 2020 at 4:00 pm

**LOCATION:** Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

**MEMBERS PRESENT:** Khaled Jarrah, Caitlin Rice, Teri Barlow, Heather Quidort, Henry Perez, Robin Buckmaster (Zoom), Don Lusk, , Althea Puzio (Zoom), Linda Halpin (Zoom)

**EXCUSED ABSENT:** Alan Bergman, Natalie Jackson

**STAFF PRESENT:** Laura Gambino, Jeannie Williams, Harriet Paredes

Tina Snyder, Guest, Lori Huertas, Renae Black

**GUEST/PUBLIC:**

**CALLED TO ORDER:** Khaled Jarrah called the meeting to order and quorum was established 4:02 p.m. Pledge of Allegiance took place.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Consent Items	Minutes – June 23, 2020, Board of Directors meeting  Minutes – June 23, 2020 Exec/Finance meeting  Minutes – July 21, 2020  FY 20-21 Budget  Exec/Finance minutes moved back to Exec/Finance committee for approval with full Board getting a copy for review	Henry Perez made a motion to approve Heather Quidort seconded the motion. The motion passed unanimously.  Caitlin Rice made a motion to approve Henry Perez seconded the motion. The motion passed unanimously.  Heather Quidort made a motion to approve Caitlin Rice seconded the motion. The motion passed unanimously.  Henry Perez made a motion to approve Don Lusk seconded the motion. The motion passed unanimously.  Don Lusk made a motion to approve Caitlin Rice seconded the motion. The motion passed unanimously.
Finance Report	Audit Review	No Action

Executive Directors report	<p>Laura Gambino reports:</p> <ul style="list-style-type: none"> <li>• Greg Thomas, Finance Director resigns effective 8/21/2020</li> <li>• Will have a 30-60-90 day plan</li> <li>• FD changes/Ops plan</li> <li>• Annual Budget</li> <li>• Family Engagement Plan</li> <li>• Cares grants Phase III NOA will go towards depleting the wait list</li> <li>• ELCBC voted best Social Services Team</li> <li>• We Venture recognition</li> <li>• Board seat vacancy</li> <li>• Communication chain strategy</li> </ul>	No Action
New Business/Old Business	<ul style="list-style-type: none"> <li>• Heather Quidort voices concern about vacancies</li> <li>• Don Lusk requests black and white list of vacancies and also voices concern about vacancies</li> </ul>	No Action
Adjournment	The meeting was adjourned at 4:58PM	Khaled Jarrah motioned for the adjournment of the board meeting. Caitlin Rice seconded the motion. The motion passed unanimously.

August 18, 2020 Board minutes were approved at the September 15, 2020 meeting: