



EARLY LEARNING COALITION OF
BREVARD COUNTY, INC.
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Executive/Finance Committee Meeting

February 16, 2021 3:00 PM

2671 W Eau Gallie Blvd. Melbourne, FL 32935

Welcome Call to Order

Approval of January 19, 2021 Minutes

ACTION ITEM

Executive Director and Finance Report

Adjournment

Next Meeting March 16, 2021

PROUDLY SUPPORTED BY:



EARLY LEARNING COALITION OF BREVARD COUNTY, INC.

MINUTES: Executive/Finance Committee Meeting
DATE/TIME: Tuesday, January 19, 2021 at 3:00 p.m.
LOCATION: 2671 W Eau Gallie Blvd Melbourne, FL 32935
MEMBERS PRESENT: Alan Bergman, Khaled Jarrah, Caitlin Rice, Teri Barlow (TEAMS)
ABSENT:
STAFF PRESENT: Laura Gambino, Jeannie Williams, Dennise Milan
GUEST/PUBLIC:
START TIME: 3:05 p.m.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Welcome and Call to Order	Alan Bergman called the meeting to order at 3:05 p.m.	No Action
Approval of Meeting Minutes	December 8, 2020, minutes were approved	Khaled Jarrah makes a motion to approve the December 8, 2020 minutes. Caitlin Rice seconded. Unanimous
Executive Director	Laura Gambino reports: <ul style="list-style-type: none"> • State and Office of Early Learning (OEL) updates: Covid -19 – Governor’s EO 20-52 extended to February 27, 2021 • SR match report to legislature submitted September 1 and targeted Provider rate increase due to minimum wage increase. • Coalition update: Continue modified telework. Offices open to the public with appointment only. • Annual Toy Drive – We were able to provide 52 families with a total of 143 children toys all across Brevard County. • ELC received a \$6,000 donation from Brandon Lape, EXP Realty. • Smartcare program launch tentative for February 2021. • OEL Phase IV CARES grants paid to all providers December 23rd with a total additional support to providers of \$432,000 • 2018-2019 SR Reconciliation and Repayments. Finalizing the overpayment amounts and negotiating repayment plans and tracking system by February 5th. Updates and repayments are updated to OEL monthly. • We are in the process of terminating a provider with two locations in Merrit Island and Melbourne. 	No Action
Finance	Dennise Milan gives the Finance report, Khaled Jarrah questions the Total non-slot dollars saying the Admin cost, Non-Direct cost and Quality cost do not add up to the total. <ul style="list-style-type: none"> • This has been fixed and the corrected November report is attached 	
Adjournment	Meeting was Adjourned at 3:45	Khaled Jarrah motioned for the adjournment of the

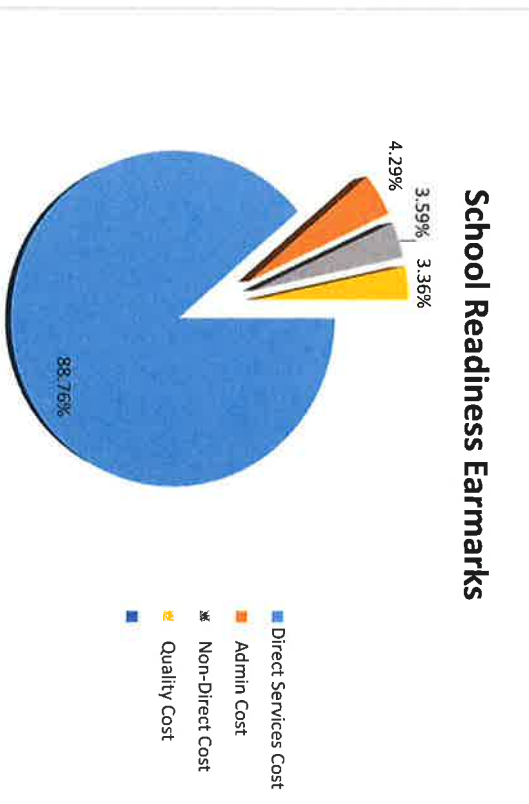
		Executive/Finance Committee meeting. Caitlin Rice seconded the motion. The motion passed Unanimously.
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January 19, 2021 ELC/Finance Committee Meeting Minutes Approved at February 16, 2021 ELC/Finance Meeting:

School Readiness

Category of Spending	FY 20-21 Award	Actual thru 12/31/2021	Current %	Earmark/Restrictions
Award Amount	\$ 24,534,736			
Direct Services Cost	\$ 19,137,094	\$ 10,074,397	88.76%	Minimum 78%
Non-Slot Dollars:				
Admin Cost	\$ 1,226,737	487,013	4.29%	Maximum 5%
Non-Direct Cost	1,606,483	407,268	3.59%	
Quality Cost	1,928,880	381,659	3.36%	Minimum 4%
Total Non-Slot Dollars	\$ 4,762,100	\$ 1,275,940	11.24%	Maximum 22%
PDG Grant Services	\$ 127,314	\$ -	0.00%	
SR Program Assessment*	\$ 0	\$ -	0.00%	

* Award dollars not allocated by OEL Note: no separate allocation FY 20-21 (included in Quality dollars)



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Category of Spending	FY 20-21 Award	12/31/2021	Current %	Earmark/Restrictions
Award Amount	\$ 11,766,833			
Direct Services Cost	\$ 11,314,311	\$ 3,831,416	95.89%	Minimum 96%
Non-Slot Dollars:				
Admin Cost	\$ 305,905	\$ 112,959	2.83%	
Enrollment Cost	112,319	16,906	0.42%	Maximum 4%
Monitoring Cost	31,927	34,456	0.86%	
Total Non-Slot Dollars	\$ 450,150	\$ 164,321	4.11%	

