



# EARLY LEARNING COALITION OF BREVARD COUNTY, INC.



**MINUTES:** Executive/Finance Committee Meeting  
**DATE/TIME:** Tuesday, June 23, 2020 at 3:00 p.m.  
**LOCATION:** 2671 W Eau Gallie Blvd Melbourne, FL 32935  
**MEMBERS PRESENT:** Alan Bergman, Khaled Jarrah, Caitlin Rice (Zoom), Beth Mills  
**ABSENT:**  
**STAFF PRESENT:** Laura Gambino, Jeannie Williams, Greg Thomas, Kristen Johnson  
**GUEST/PUBLIC:**  
**START TIME:** 3:05 p.m.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
<b>Review of Meeting Minutes</b>	May 19, 2020 minutes were reviewed	<b>No Action</b>
<b>Chairman Message</b>	<ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Board Doctor webinar update</li> </ul>	<b>No Action</b>
<b>Executive Director Report</b>	See attached	<b>Ongoing</b>
<b>Finance Report</b>	Greg Thomas reports : <ul style="list-style-type: none"> <li>• Due to parent fees (roughly \$190,00/month) and provider incentives there is no longer a surplus of \$600,000</li> <li>• Will confirm parent fees through July 31, 2020</li> <li>• Preliminary Budget will be approved at August Board meeting</li> <li>• Full report attached</li> </ul>	<b>No Action</b>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Anti-Fraud plan review – the plan remains the same with the only changes being who does the reporting</li> <li>• Realignment and organizational chart</li> <li>• Beth Mills announced her resignation from Exec and Board effective June 23, 2020</li> </ul>	<b>No Action</b>
<b>Adjournment</b>	Meeting was Adjourned at 4:02	<b>Khaled Jarrah motioned for the adjournment of the Executive/Finance Committee meeting. Caitlin Rice seconded the motion. The motion passed Unanimously.</b>