



EARLY LEARNING COALITION OF BREVARD COUNTY, INC.



MINUTES: Executive/Finance Committee Meeting
DATE/TIME: Wednesday, April 29, 2020 at 3:00 p.m.
LOCATION: ZOOM
MEMBERS PRESENT: Alan Bergman, Khaled Jarrah, Caitlin Rice
ABSENT: Beth Mills
STAFF PRESENT: Laura Gambino, Jeannie Williams, Greg Thomas
GUEST/PUBLIC:
START TIME: April 29, 2020 at 3:03 p.m.

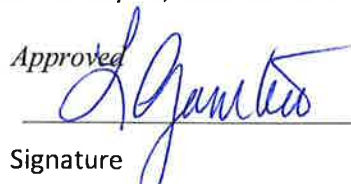
AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Review of Meeting Minutes	March 9, 2020 minutes were reviewed	No Action
Chairman Message	<ul style="list-style-type: none"> • Call to Order • ELC 100% teleworking • No return plan yet • Completed ED evaluation (5% increase) • Did away with Cornerstone computer program to do employee evaluations 	No Action
Executive Director Report	<p>Laura Gambino reports:</p> <ul style="list-style-type: none"> • COVID 19 Continuity of Operations and ELC Reopening • Provider Assistance with reopening and Incentive • Program for First Responders and Healthcare Professionals • City of Palm Bay Award CDBG \$30,000 • Refocus on fund development and strategic plan • Series of staff and Board Trainings • Accountability Audit Response completed; summary report at May Board meeting 	Ongoing
Finance Report	<p>Greg Thomas reports :</p> <ul style="list-style-type: none"> • Similar surplus \$600,000 • Surplus does not include Provider Incentive • Registration fee as part of SR • May be able to extend budget 	No Action

April 29, 2020 ELC/Finance Committee Meeting Minutes Approved at May 19, 2020 Board of Directors Meeting:

Respectfully Submitted


 Signature Date 5/20/2020
 Executive Coordinator

Approved


 Signature Date 5/20/2020
 Executive Director