



EARLY LEARNING COALITION OF  
BREVARD COUNTY, INC.  
PO BOX 560692  
ROCKLEDGE, FL 32956-0692  
PHONE: (321) 637-1800  
FAX: (321) 637-7244

## Executive/Finance Committee Meeting

May 22, 2019 1:00 pm

- Approval of March 11, 2019 Minutes
- VPK Payment Reconciliation Update
- SR Payment Reconciliation Update
- Budget to Actual Report Quarter 3
- 18.19 Budget Revisions:
  - Operational Budget 18.19 Rev1
  - Agency Budget 18.19 Rev 2
- 2019 Sliding Fee Scale Model 7.1.19
- Melbourne Building Update
- Portal Update
- Waitlist Status and School Age Siblings Update
- Update on the staff (2) with excessive PTO amounts (Sue F)
- Update from AELC Director Meeting and OEL ED Meeting
  - Proviso Match Changes in July
  - Provider Bonus - work in progress Stephanie G. will forward when ready
  - All ELCs apply for Grant \$3.2m available-Deadline July 31st

Next Meeting: June 10, 2019 3:30 pm

PROUDLY SUPPORTED BY:



## EARLY LEARNING COALITION OF BREVARD COUNTY, INC.



**MINUTES:** Executive/Finance Committee Meeting  
**DATE/TIME:** Monday, March 11, 2019 at 3:30 pm  
**LOCATION:** Early Learning Coalition of Brevard, 2080 W. Eau Gallie Blvd, Melbourne, FL 32935  
**MEMBERS PRESENT:** Alan Bergman, Mark Broms, Jeffrey Harrison, Beth Mills  
**STAFF PRESENT:** Gina Sousa, Tina Snyder, Cathie Odom, Jessica Beecham  
**START TIME:** Monday, March 11, 2019 at 3:32 pm

| AGENDA ITEM                    | SUMMARY/DISCUSSION   | ACTION/FOLLOW-UP  |
|--------------------------------|--|---|
| Approval of meeting minutes    | <u>Minutes, February 11, 2019:</u> No changes were made to the meeting minutes.  | Jeffrey Harrison made a motion for the minutes to be approved. Beth Mills seconded the motion. The motion passed unanimously by all Executive Committee members.  |
| Legislative Update             | <p><b>AELC Meeting:</b> Gina Sousa and Alan Bergman attended the February AELC meeting in Gainesville. Gina presented the committee with discussions on the 60 million dollars that OEL is going to add to every coalition and then distribute it. There is a concern in how they plan to distribute the money. Gina indicated there are further discussions and hearings. ELC association to come gather information how to move forward. Gina will be representing the coalition and attend March 25-27, 2019.</p> <p><b>Bills: SB1144, SB970, SB 1594 and HB 1193:</b> Gina received information on the bills and will provide them to the board committee which provider information in detail. Discussed speaking to senators and supporting to increase funding for VPK and Quality.</p> | No Action/Follow-up needed  |
| Budget to Actual Report        | Cathie presented ( <i>see handout</i> ) the committee with the Budget to Actuals and reviewed budget variances quarter 1 and quarter 2 of FY 18.19.  | Mark Broms made a motion for Budget Variances to be approved. Jeff Harrison seconded the motion. The motion passed unanimously by all Executive committee members |
| Fiscal Monitoring Draft Report | Cathie presented (see handout) OEL Fiscal Monitoring draft report: two 2 findings for subrecipient contract; we no longer have any subrecipient contract but have updated our contract for any future contract. Our policies and procedures indicated our Executive Director approves the bank statement once it has been reconciled; have given it to the treasurer, which turnout out to be a good practice and indicated policy and procedures will need to be updated. No concerns were noted in the report.   | No Action/Follow-up needed  |

|  |  |   |
|--|--|---|
| <b>Grant Expenditure Review (attached)</b> | Cathie explained the Grant expenditure review is another way of doing a desk review. The reason conducted is to not send every invoice we have paid and instead submit a GL with our invoice. No Questionable cost. Only wanted to know why we were paying a national and local SHRM membership.   | <b>No Action/Follow-up needed</b>   |
| <b>VPK Reconciliation Update</b>           | Cathie, VPK payment was processed and completed. To be discussed at tomorrow's Provider meeting. A few providers were not able to get processed because of the issues of the portal. Those providers will have a reconciliation next month. 14 providers repayment extended out of 140. OEL reported they were getting duplicate classrooms. \$95,000 overpayment and 18 providers underpaid. Cathie will be submitting an email to all board members SR contracts provision for not having a contract is gone. Reconciliation of the revisions and expenses to financial statement, in-kind services donations to bring to committee at the next meeting. | <b>No Action/Follow-up needed</b>   |
| <b>Proposed Revision to PTO Policy</b>     | Tina provided a copy of the PTO policy and said we do not have a maximum accrual to our current policy. Tina proposed, for employees 5 or more years cap be a maximum of 480hrs which aligns with the FLMA. The second change is the PTO payout 80 hrs. for the maximum PTO payout and 120 hrs. for employees 5 yrs. or more. It affects 2 employees with the proposed policy changes presented.   | <b>Jeff Harrison made a motion to approve the Proposed Revision to PTO Policy as presented. Beth Mills seconded the motion. The motion passed unanimously by all Executive Committee members.</b> |
| <b>CG Academy</b>                          | Gina discussed the status of center license was revoked and they had appealed.   | <b>No Action/Follow-up needed</b>   |
| <b>Board Committees</b>                    | Mark discussed ways in how to engage the board, different ways such as funding sources, and wait for new Executive Director for board strategic planning.  | <b>No Action/Follow-up needed</b>   |
| <b>Adjournment</b>                         | The meeting was adjourned at 4:15 pm   | <b>Mark Broms motioned for the adjournment of the Executive/Finance meeting. Beth Mills seconded the motion. The motion passed unanimously by all Board members.</b>                              |
| <b>Next Meeting</b>                        | Monday, April 8, 2019 at 3: 30 pm  |   |

March 2019 Executive/Finance Committee Meeting Minutes Approved:

*Respectfully Submitted,*

*Approved*



5/29/19

Signature

Date

Executive Coordinator



5/29/19

Signature

Date

Interim Executive Director

Early Learning Coalition of Brevard County, Inc.  
Budget to Actual - Q3  
7/1/18 - 3/31/19

| Column1                         | Current Period<br>Actual | Current Period<br>Budget | Yearly<br>Budget | Qtr %      | Yr %       | Budget Balance   | Current<br>Surplus<br>(Deficit) | Notes (+ or - 10% of budget)  |
|---------------------------------|--------------------------|--------------------------|------------------|------------|------------|------------------|---------------------------------|---|
| <b>Personnel Expenses</b>       |                          |                          |                  |            |            |                  |                                 |   |
| Salaries                        | 1,316,158                | 1,734,605                | 2,312,807        | 76%        | 57%        | 996,649          | 418,447                         | Open positions budgeted not hired   |
| Payroll Taxes                   | 104,620                  | 138,675                  | 184,901          | 75%        | 57%        | 80,281           | 34,055                          |   |
| Workers' Comp Insurance         | 4,935                    | 9,832                    | 13,110           | 50%        | 38%        | 8,175            | 4,897                           |   |
| Fringe Benefits                 | 223,269                  | 340,799                  | 454,399          | 66%        | 49%        | 231,129          | 117,530                         |   |
| <b>Total Personnel Expenses</b> | <b>1,648,982</b>         | <b>2,223,912</b>         | <b>2,965,216</b> | <b>74%</b> | <b>56%</b> | <b>1,316,234</b> | <b>574,930</b>                  |   |
| <b>Other Expenses</b>           |                          |                          |                  |            |            |                  |                                 |   |
| Audit                           | 20,500                   | 20,000                   | 20,000           |            | 103%       | (500)            | (500)                           | Tax return no included in original budget   |
| Bank Fees                       | 28                       | 375                      | 500              | 7%         | 6%         | 472              | 347                             |   |
| Computing/Networking            | 76,267                   | 74,205                   | 98,940           | 103%       | 77%        | 22,673           | (2,062)                         |   |
| IT Equipment                    | 23,399                   | 26,250                   | 35,000           | 89%        | 67%        | 11,601           | 2,851                           | New equipment assessment being conducted  |
| Dues & Subscriptions            | 14,137                   | 12,150                   | 16,200           | 116%       | 87%        | 2,063            | (1,987)                         | Special Assessment from AELC (\$5000)   |
| Employment Costs                | 6,386                    | 3,000                    | 4,000            | 213%       | 160%       | (2,386)          | (3,386)                         | Additional costs for FSA carryover period not originally budgeted   |
| Equipment Leases                | 10,622                   | 12,375                   | 16,500           | 86%        | 64%        | 5,878            | 1,753                           |   |
| Furniture & Fixtures            | 3,404                    | 22,500                   | 30,000           | 15%        | 11%        | 26,596           | 19,096                          | Budget for new office **  |
| Insurance                       | 14,427                   | 15,000                   | 20,000           | 96%        | 72%        | 5,573            | 573                             |   |
| Legal Services                  | 175                      | 3,750                    | 5,000            | 5%         | 4%         | 4,825            | 3,575                           |   |
| Maint & Repair                  | 19,191                   | 15,000                   | 20,000           | 128%       | 96%        | 809              | (4,191)                         | Janitorial services contract, not originally budgeted due to internal position  |
| Office Expense                  | 14,860                   | 12,750                   | 17,000           | 117%       | 87%        | 2,140            | (2,110)                         |   |
| Postage                         | 1,915                    | 7,500                    | 10,000           | 26%        | 19%        | 8,085            | 5,585                           | Period of no services   |
| Printing                        | 7,034                    | 6,375                    | 8,500            | 110%       | 83%        | 1,466            | (659)                           |   |
| Public Education                | 39,204                   | 35,897                   | 47,863           | 109%       | 82%        | 8,659            | (3,307)                         |   |
| Rent                            | 188,158                  | 266,071                  | 354,761          | 71%        | 53%        | 166,603          | 77,913                          | Rent increase delayed until April 2019 **   |
| Telephone                       | 6,698                    | 9,375                    | 12,500           | 71%        | 54%        | 5,802            | 2,677                           | Phones for new employees budgeted for entire year, not hired until Spring 2019  |
| Training/Conf/Meetings          | 11,883                   | 7,500                    | 10,000           | 158%       | 119%       | (1,883)          | (4,383)                         | Change in staffing required additional training   |
| Travel                          | 17,629                   | 22,500                   | 30,000           | 78%        | 59%        | 12,371           | 4,871                           | Travel for new positions budgeted for entire year, not hired until Spring 2019  |
| Utilities                       | 11,371                   | 12,000                   | 16,000           | 95%        | 71%        | 4,629            | 629                             |   |
| TA Supplies/Quality Materials   | 16,366                   | 27,164                   | 36,219           | 60%        | 45%        | 19,853           | 10,798                          | Majority of funds for Annual Provider Conference in April 2019, Quality expenditures not originally budgeted in operational |
| <b>Total Other Expenses</b>     | <b>503,655</b>           | <b>611,738</b>           | <b>808,984</b>   | <b>82%</b> | <b>62%</b> | <b>305,328</b>   | <b>108,082</b>                  |   |
|                                 | <b>2,152,637</b>         | <b>2,835,650</b>         | <b>3,774,199</b> | <b>76%</b> | <b>57%</b> | <b>1,621,562</b> | <b>683,012</b>                  |   |

\*\* Current Budget is straight-line projection

Early Learning Coalition of Brevard County  
Budget - Operations FY18.19 Rev 1

|  | REVISION 1                    |  |                                  |   | \$ Change<br>(if applicable) | % Change<br>(if applicable) |
|--|-------------------------------|--|----------------------------------|---|------------------------------|-----------------------------|
|  | FY 18.19<br>Operations<br>VPK | FY 18.19<br>Coalition Operations<br>SR | FY 18.19<br>Operations<br>Budget | FY 18.19<br>Operations<br>Budget (Orig) |                              |                             |
| <b>Revenue:</b>                                      |                               |  |                                  |   |                              |                             |
| Office Of Early Learning                             |                               |  |                                  |   |                              |                             |
| Admin/Non-Direct                                     | 430,662                       | 1,791,248                              | 2,221,910                        | 2,958,726                               | (736,816)                    | -24.90%                     |
| Quality Inclusion                                    |                               | 902,763                                | 902,763                          | 742,444                                 | 160,319                      | 21.59%                      |
| In-Kind  | 8,809                         | 57,131                                 | 65,940                           | 65,940                                  | -                            | 0.00%                       |
| VPK Outreach & Awareness Grant Award                 | 10,854                        |  | 10,854                           | 10,854                                  | (0)                          | 0.00%                       |
| VPK Monitoring Award                                 | 12,432                        |  | 12,432                           | 12,432                                  | (0)                          | 0.00%                       |
| <b>Total Income:</b>                                 | <b>462,757</b>                | <b>2,800,884</b>                       | <b>3,263,641</b>                 | <b>3,840,139</b>                        | <b>(576,498)</b>             | <b>-15.01%</b>              |
| <b>Expenses:</b>                                     |                               |  |                                  |   |                              |                             |
| Salaries   | 287,253                       | 1,659,780                              | 1,947,033                        | 2,312,807                               | (365,773)                    | -15.82%                     |
| Payroll Taxes  | 20,549                        | 133,278                                | 153,828                          | 184,901                                 | (31,073)                     | -16.81%                     |
| Workers Comp Ins.                                    | 1,147                         | 7,442                                  | 8,589                            | 13,110                                  | (4,521)                      | -34.48%                     |
| Fringe Benefits                                      | 49,210                        | 319,161                                | 368,371                          | 454,399                                 | (86,028)                     | -18.93%                     |
| <b>Total Salaries, Payroll Taxes &amp; Benefits:</b> | <b>358,159</b>                | <b>2,119,661</b>                       | <b>2,477,821</b>                 | <b>2,965,216</b>                        | <b>(487,395)</b>             | <b>-16.44%</b>              |
| <b>Other Expenses</b>                                |                               |  |                                  |   |                              |                             |
| Audit  | 2,939                         | 19,061                                 | 22,000                           | 20,000                                  | 2,000                        | 10.00%                      |
| Bank Charges & Finance Fees                          | 67                            | 433                                    | 500                              | 500                                     | -                            | 0.00%                       |
| Computer/Networking                                  | 13,885                        | 90,055                                 | 103,940                          | 98,940                                  | 5,000                        | 5.05%                       |
| IT Equipment   | 4,676                         | 30,324                                 | 35,000                           | 35,000                                  | -                            | 0.00%                       |
| Dues and Subscriptions                               | 2,832                         | 18,368                                 | 21,200                           | 16,200                                  | 5,000                        | 30.86%                      |
| Employment Costs                                     | 1,002                         | 6,498                                  | 7,500                            | 4,000                                   | 3,500                        | 87.50%                      |
| Equipment Lease                                      | 2,204                         | 14,296                                 | 16,500                           | 16,500                                  | -                            | 0.00%                       |
| Furniture & Fixtures                                 | 4,008                         | 25,992                                 | 30,000                           | 30,000                                  | -                            | 0.00%                       |
| Insurance  | 2,672                         | 17,328                                 | 20,000                           | 20,000                                  | -                            | 0.00%                       |
| Legal Services                                       | 401                           | 2,599                                  | 3,000                            | 5,000                                   | (2,000)                      | -40.00%                     |
| Maintenance/Repairs                                  | 3,473                         | 22,527                                 | 26,000                           | 20,000                                  | 6,000                        | 30.00%                      |
| Office Expense                                       | 2,271                         | 14,729                                 | 17,000                           | 17,000                                  | -                            | 0.00%                       |
| Postage  | 668                           | 4,332                                  | 5,000                            | 10,000                                  | (5,000)                      | -50.00%                     |
| Printing & Copying                                   | 1,336                         | 8,664                                  | 10,000                           | 8,500                                   | 1,500                        | 17.65%                      |
| Public Education Program                             | 10,854                        | 37,009                                 | 47,863                           | 47,863                                  | (0)                          | 0.00%                       |
| Rent   | 31,815                        | 206,343                                | 238,158                          | 354,761                                 | (116,603)                    | -32.87%                     |
| Technical Assistance Supplies                        | -                             | 36,219                                 | 36,219                           | 36,219                                  | -                            | 0.00%                       |
| Telephone  | 1,202                         | 7,798                                  | 9,000                            | 12,500                                  | (3,500)                      | -28.00%                     |
| Training   | 4,008                         | 25,992                                 | 30,000                           | 10,000                                  | 20,000                       | 200.00%                     |
| Travel   | 3,340                         | 21,660                                 | 25,000                           | 30,000                                  | (5,000)                      | -16.67%                     |
| Utilities  | 2,137                         | 13,863                                 | 16,000                           | 16,000                                  | -                            | 0.00%                       |
| Unallocated  | -                             | -                                      | 0                                | 0                                       | -                            | 0.00%                       |
| <b>Other Expenses Total:</b>                         | <b>95,789</b>                 | <b>624,091</b>                         | <b>719,880</b>                   | <b>808,984</b>                          | <b>(89,104)</b>              |                             |
| <b>In-kind Expenses</b>                              |                               |  |                                  |   |                              |                             |
| Computer/Networking                                  | 3,198                         | 20,742                                 | 23,940                           | 23,940                                  | -                            | 0.00%                       |
| Public Education Program                             | 5,611                         | 36,389                                 | 42,000                           | 42,000                                  | -                            | 0.00%                       |
| <b>In-kind Expenses Total:</b>                       | <b>8,809</b>                  | <b>57,131</b>                          | <b>65,940</b>                    | <b>65,940</b>                           | <b>-</b>                     | <b>0.00%</b>                |
| <b>Total Expenses:</b>                               | <b>462,757</b>                | <b>2,800,884</b>                       | <b>3,263,641</b>                 | <b>3,840,139</b>                        | <b>(576,499)</b>             | <b>-15.01%</b>              |
| <b>Difference</b>                                    | <b>0</b>                      | <b>0</b>                               | <b>0</b>                         |   |                              |                             |

Early Learning Coalition of Brevard County  
Agency Budget 18.19 - Revision 2

5/14/2019

|  | FY18.19<br>Budget<br>Rev 1 | FY18.19<br>Budget<br>Rev 2 | Change<br>%  |
|--|----------------------------|----------------------------|--------------|
| <b>Revenue:</b>  |                            |                            |              |
| Office Of Early Learning   |                            |                            |              |
| School Readiness Grant Award   | \$ 20,013,858              | \$ 20,238,609              | 1.12%        |
| Performance Funding Project (PFP) Grant Award                          | \$ 498,448                 | \$ 335,044                 | -32.78%      |
| VPK Grant Award  | \$ 11,530,805              | \$ 11,530,805              | 0.00%        |
| VPK Outreach & Awareness Grant Award                                   | \$ 23,348                  | \$ 23,348                  | 0.00%        |
| United Way (all sources)   | \$ 262,000                 | \$ 262,000                 | 0.00%        |
| Child Care Executive Partnerships Partners                             | \$ 91,386                  | \$ 91,386                  | 0.00%        |
| In-kind Revenue  | \$ 59,284                  | \$ 65,940                  | 11.23%       |
| Contributions/Match (includes CDBG funding)                            | \$ 71,621                  | \$ 71,621                  | 0.00%        |
| Match Raising Events   | \$ 2,500                   | \$ 2,500                   | 0.00%        |
| <b>Total Revenue:</b>  | <b>\$ 32,553,250</b>       | <b>\$ 32,621,253</b>       | <b>0.21%</b> |
| <b>Expenses:</b>   |                            |                            |              |
| SR Direct Services (Child Care Slots - all funders/match OEL - 88.71%) | \$ 16,845,815              | \$ 17,954,392              | 6.58%        |
| VPK Direct Services  | \$ 11,091,395              | \$ 11,091,395              | 0.00%        |
| ELC Operations   | \$ 3,097,695               | \$ 2,360,878               | -23.79%      |
| ELC Quality Initiatives  | \$ 742,444                 | \$ 902,763                 | 21.59%       |
| ELC Quality Initiatives - PFP, Stipends, Training                      | \$ 775,901                 | \$ 311,825                 | -59.81%      |
| <b>Total Expenses:</b>   | <b>\$ 32,553,250</b>       | <b>\$ 32,621,253</b>       | <b>0.21%</b> |
| <b>Net Income/(Deficit)</b>  | <b>\$ (0)</b>              | <b>\$ (0)</b>              |              |

7/1/19

Florida's Office of Early Learning  
SLIDING FEE SCHEDULE

DAILY FEE

Annual Gross Income - Number of persons in Family

| Full-Time |       | Part-Time |       | FPL as indicated | 1      | 2      | 3      | 4      | 5      | 6      | 7      | 8      | 9       | 10      | 11      | 12      | 13      | 14      | 15      |
|-----------|-------|-----------|-------|------------------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|
| 1.00      | 0.50  | 5.00      | 2.50  | 95% SM           | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0       | 0       | 0       | 0       | 0       | 0       | 0       |
| 2.00      | 1.00  | 10.00     | 5.00  | 50%FPL           | 6,245  | 8,455  | 10,665 | 12,875 | 15,085 | 17,295 | 19,505 | 21,715 | 23,925  | 26,135  | 28,345  | 30,555  | 32,765  | 34,975  | 37,185  |
| 3.00      | 1.50  | 15.00     | 7.50  | 75%FPL           | 6,246  | 8,456  | 10,666 | 12,876 | 15,086 | 17,296 | 19,506 | 21,716 | 23,926  | 26,136  | 28,346  | 30,556  | 32,766  | 34,976  | 37,186  |
| 4.00      | 2.00  | 20.00     | 10.00 | FPL              | 9,369  | 12,694 | 15,999 | 19,314 | 22,629 | 25,944 | 29,259 | 32,574 | 35,889  | 39,204  | 42,519  | 45,834  | 49,149  | 52,464  | 55,779  |
| 5.00      | 2.50  | 25.00     | 12.50 | 85% SM           | 12,489 | 16,909 | 21,329 | 25,749 | 30,169 | 34,589 | 39,009 | 43,429 | 47,849  | 52,269  | 56,689  | 61,109  | 65,529  | 69,949  | 74,369  |
| 6.00      | 3.00  | 30.00     | 15.00 | 85% SM           | 14,572 | 19,729 | 24,886 | 30,043 | 35,199 | 40,356 | 45,513 | 50,670 | 55,827  | 60,983  | 66,140  | 71,297  | 76,454  | 81,611  | 86,767  |
| 7.00      | 3.50  | 35.00     | 17.50 | 85% SM           | 14,573 | 19,730 | 24,887 | 30,044 | 35,200 | 40,357 | 45,514 | 50,671 | 55,828  | 60,984  | 66,141  | 71,298  | 76,455  | 81,612  | 86,768  |
| 8.00      | 4.00  | 40.00     | 20.00 | 85% SM           | 16,654 | 22,548 | 28,441 | 34,335 | 40,229 | 46,122 | 52,016 | 57,910 | 63,803  | 69,697  | 75,590  | 81,484  | 87,378  | 93,271  | 99,165  |
| 9.00      | 4.50  | 45.00     | 22.50 | 85% SM           | 16,655 | 22,549 | 28,442 | 34,336 | 40,230 | 46,123 | 52,017 | 57,911 | 63,804  | 69,698  | 75,591  | 81,485  | 87,379  | 93,272  | 99,166  |
| 10.00     | 5.00  | 50.00     | 25.00 | 100%FPL          | 18,735 | 25,365 | 31,995 | 38,625 | 45,255 | 51,885 | 58,515 | 65,145 | 71,775  | 78,405  | 85,035  | 91,665  | 98,295  | 104,925 | 111,555 |
| 11.00     | 5.50  | 55.00     | 27.50 | 85% SM           | 18,736 | 25,366 | 31,996 | 38,626 | 45,256 | 51,886 | 58,516 | 65,146 | 71,776  | 78,406  | 85,036  | 91,666  | 98,296  | 104,926 | 111,556 |
| 12.00     | 6.00  | 60.00     | 30.00 | 85% SM           | 19,463 | 26,351 | 33,239 | 40,126 | 47,014 | 53,902 | 60,789 | 67,677 | 74,565  | 81,452  | 88,340  | 95,228  | 102,115 | 109,003 | 115,891 |
| 13.00     | 6.50  | 65.00     | 32.50 | 85% SM           | 19,464 | 26,352 | 33,240 | 40,127 | 47,015 | 53,903 | 60,790 | 67,678 | 74,566  | 81,453  | 88,341  | 95,229  | 102,116 | 109,004 | 115,892 |
| 14.00     | 7.00  | 70.00     | 35.00 | 85% SM           | 20,191 | 27,337 | 34,482 | 41,627 | 48,773 | 55,918 | 63,064 | 70,209 | 77,354  | 84,500  | 91,645  | 98,790  | 105,936 | 113,081 | 120,227 |
| 15.00     | 7.50  | 75.00     | 37.50 | 85% SM           | 20,192 | 27,338 | 34,483 | 41,628 | 48,774 | 55,919 | 63,065 | 70,210 | 77,355  | 84,501  | 91,646  | 98,791  | 105,937 | 113,082 | 120,228 |
| 16.00     | 8.00  | 80.00     | 40.00 | 85% SM           | 20,920 | 28,323 | 35,726 | 43,129 | 50,532 | 57,935 | 65,338 | 72,741 | 80,144  | 87,547  | 94,950  | 102,353 | 109,756 | 117,159 | 124,562 |
| 17.00     | 8.50  | 85.00     | 42.50 | 85% SM           | 20,921 | 28,324 | 35,727 | 43,130 | 50,533 | 57,936 | 65,339 | 72,742 | 80,145  | 87,548  | 94,951  | 102,354 | 109,757 | 117,160 | 124,563 |
| 18.00     | 9.00  | 90.00     | 45.00 | 85% SM           | 21,648 | 29,308 | 36,969 | 44,630 | 52,291 | 59,951 | 67,612 | 75,273 | 82,934  | 90,594  | 98,255  | 105,916 | 113,577 | 121,237 | 128,898 |
| 19.00     | 9.50  | 95.00     | 47.50 | 85% SM           | 21,649 | 29,309 | 36,970 | 44,631 | 52,292 | 59,952 | 67,613 | 75,274 | 82,935  | 90,595  | 98,256  | 105,917 | 113,578 | 121,238 | 128,899 |
| 20.00     | 10.00 | 100.00    | 50.00 | 85% SM           | 22,376 | 30,294 | 38,213 | 46,131 | 54,050 | 61,968 | 69,886 | 77,805 | 85,723  | 93,642  | 101,560 | 109,479 | 117,397 | 125,315 | 133,234 |
| 21.00     | 10.50 | 105.00    | 52.50 | 85% SM           | 22,377 | 30,295 | 38,214 | 46,132 | 54,051 | 61,969 | 69,887 | 77,806 | 85,724  | 93,643  | 101,561 | 109,480 | 117,398 | 125,316 | 133,235 |
| 22.00     | 11.00 | 110.00    | 55.00 | 85% SM           | 23,107 | 31,284 | 39,461 | 47,638 | 55,815 | 63,992 | 72,169 | 80,346 | 88,523  | 96,700  | 104,877 | 113,054 | 121,231 | 129,408 | 137,585 |
| 23.00     | 11.50 | 115.00    | 57.50 | 85% SM           | 23,108 | 31,285 | 39,462 | 47,639 | 55,816 | 63,993 | 72,170 | 80,347 | 88,524  | 96,701  | 104,878 | 113,055 | 121,232 | 129,409 | 137,586 |
| 24.00     | 12.00 | 120.00    | 60.00 | 85% SM           | 24,043 | 32,552 | 41,060 | 49,569 | 58,077 | 66,586 | 75,094 | 83,603 | 92,111  | 100,620 | 109,128 | 117,637 | 126,145 | 134,654 | 143,162 |
| 25.00     | 12.50 | 125.00    | 62.50 | 85% SM           | 24,044 | 32,553 | 41,061 | 49,570 | 58,078 | 66,587 | 75,095 | 83,604 | 92,112  | 100,621 | 109,129 | 117,638 | 126,146 | 134,655 | 143,163 |
| 26.00     | 13.00 | 130.00    | 65.00 | 200%FPL          | 24,980 | 33,820 | 42,880 | 51,500 | 60,340 | 69,180 | 78,020 | 86,860 | 95,700  | 104,540 | 113,380 | 122,220 | 131,060 | 139,900 | 148,740 |
| 27.00     | 13.50 | 135.00    | 67.50 | 85% SM           | 24,981 | 33,821 | 42,881 | 51,501 | 60,341 | 69,181 | 78,021 | 86,861 | 95,701  | 104,541 | 113,381 | 122,221 | 131,061 | 139,901 | 148,741 |
| 28.00     | 14.00 | 140.00    | 70.00 | 85% SM           | 26,854 | 36,357 | 45,860 | 55,363 | 64,866 | 74,369 | 83,872 | 93,375 | 102,878 | 112,381 | 121,884 | 131,387 | 140,890 | 150,393 | 159,896 |
| 29.00     | 14.50 | 145.00    | 72.50 | 85% SM           | 26,855 | 36,358 | 45,861 | 55,364 | 64,867 | 74,370 | 83,873 | 93,376 | 102,879 | 112,382 | 121,885 | 131,388 | 140,891 | 150,394 | 159,897 |
| 30.00     | 15.00 | 150.00    | 75.00 | 85% SM           | 28,727 | 38,893 | 49,059 | 59,225 | 69,391 | 79,557 | 89,723 | 99,889 | 110,055 | 120,221 | 130,387 | 140,553 | 150,719 | 160,885 | 171,051 |
| 31.00     | 15.50 | 155.00    | 77.50 | 85% SM           | 28,728 | 38,894 | 49,060 | 59,226 | 69,392 | 79,558 | 89,724 | 99,890 | 110,056 | 120,222 | 130,388 | 140,554 | 150,720 | 160,886 | 171,052 |
| 32.00     | 16.00 | 160.00    | 80.00 | 85% SM           | 30,982 | 40,514 | 50,047 | 59,580 |        |        |        |        |         |         |         |         |         |         |         |

Parents receiving hourly care pay up to the part-time fee.  
Note: 10% Parent Fee was devaluated using 260 days.  
Refer to 6M-4.400, F.A.C.

Income 85% State Median Income: Upper threshold for eligibility

Please answer the following questions:

(1) If there is a sliding discount what is the percentage? 50%

(2) If any family pays more than 10% of their gross income for child care, please complete and attach the justification form that explains how the fees will not limit parent access to services. N/A

(3) Describe at what points during the year school age schedules are adjusted. For example, beginning of summer, end of summer, spring break, etc. Start and end of summer only

2019 Poverty Level (FPL) effective January 11, 2019  
LHEAP IM 2019-09 State Median Income Estimates